



## UK Degree LEADERSHIP AND TEAM WORKING Year 1 (Level 4) & Year 2 (Level 5)

**AXISMATICS**  
Professional Institute



**Flexible Way of Study  
at Your Own Pace**



**Easy Access from  
Anywhere and Anytime**



**Complete A Recognized  
UK degree from Home**

- A Leadership and Team Working degree was designed to prepare you into a career of top management and innovative Team leader sector, locally or international in any industry covering from various aspect across finance, human resource, marketing, sales and other.
- This is a 240 credits course designed for students to progress to the final year of studies in an associated Undergraduate degree in Leadership and Team Working. Student can either choose to complete the final year at a UK university on campus or via distance learning.
- **Year 1** (Level 4 Leadership and Teamworking) which is equivalent to the first year of a University Degree, consist of 120 credits, has 10 modules and associated multiple assessments.
- **Year 2** (Level 5 Extended Diploma in Management) which is equivalent to the second year of a University Degree, consist of 120 credits, has 10 modules and associated multiple assessments.
- **Year 3** Complete the final year to get a BA (Hons) degree from study at one of the universities in UK on side or through flexible way of online study.
- UK Degree program can be completed 100% study through online.



### A. Intakes of the year

January and September.

### B. Fees

Students can choose to make payment by using one of the following methods:

- Credit/Debit Card
- Bank Transfer
- Interest free monthly installment
- For more information, please whatsapp to **018-3884358** or email to **info@axismatics.edu.my**

### C. Fees inclusive of:

- All course materials, including online modules and written assignments.
- Access to the learning management system.
- Tutor support for synchronous learning sessions.
- Assignment assessment and feedback.

### D. Entry requirement:

Compulsory in one of the following:

- University Foundation Program (Level 3 – 120 credits)
- UEC 5B (including Mathematics) or equivalent
- Pre U / Foundation / STPM / Matriculation / AUSMAT: Passed with a minimum of CGPA 2.0 or an average of 60% and above
- A Level - Minimum EE, including Mathematics

Optional:

- English language proficiency: TOEFL 530 / IELTS 5.5 / MUET Band 3.0

### E. Year 1 (Level 4) module listing:

#### Managing People in Organisations

Effective management of people within an organisation is essential if the objectives of the organisation are to be achieved. People represent the single most important resource of the organisation and their needs must be understood and respected.

#### Culture and The Organisation

What is culture? What do you associate with culture? Perhaps art and music, perhaps values and beliefs, language and communication, behaviour – in fact, culture is a collection of all of these things.

#### Developing Personal Skills

The manager working in a modern organisation needs a wide range of skills. The manager needs to be able to work with people. This may involve a very wide range of skills in communication, leadership, encouraging teamwork, listening, and so on.

#### Effective Communication

During a typical day a manager is likely to encourage team members, tell them about a change in their future work or conditions, take part in a formal meeting, have an informal conversation at the water cooler or coffee machine, study a strategy planned by senior management, send e-mails to customers or suppliers, and search the Web.

#### Managing Ethically

Unfortunately, it is not always easy to decide on what we mean by 'the right action'. For example, think of the company that produces excessive amounts of waste in its factory. Closing the factory will harm the employees and shareholders, and will reduce the amount of money available in the local community. Keeping it open without reducing waste will damage the environment for local people and for future generations.

#### Performance Management

The people in an organisation determine whether the organisation is successful or not. Think for a moment about any organisation – in doing this you will also be thinking about people. Every organisation has people within it, and the success of the organisation is largely due to those people.

#### Strategic Human Resource Management

Human Resource Management is the management of a key resource in the organisation – people. Without people there is a limit to what the organisation can achieve.

#### High Performance Teams

In a world of change, uncertainty and complexity, high performance in an organisation requires a blend of diverse skills and experiences. Organisations recognise that this blend is best achieved through team working.

#### Leadership Skills

Good leadership is essential for success in any organisation, whether private or public sector.

#### Motivating and Influencing People

Think about two teams carrying out the same activity. Their manager may ask how a series of tasks will be completed to create a product or service. The manager can plan how the work will be done, make sure that the teams have all the right materials, explain everyone's tasks and deadlines, and measure progress once they get started. However, the two teams will almost certainly not work at the same speed, not create output of the same quality, nor show the same attitude to their work.

## F. Year 2 (Level 5) module listing:

### The Entrepreneurial Manager

What is an entrepreneur? Examine the skills and qualities of entrepreneurship.

### Organisation Structures

In this module, learners will look at the numerous models and theories that make up organisational structure.

### Practical Accounting Analysis

Learners will complete exercises in accounts throughout this module to understand what they are telling us and the actions that analysis can precipitate.

### Business Planning and Goal Setting

This module focuses on the creation of clear goals and clear plans to achieve a clear objective.

### Politics and Business

Impact of politics on business and how it may help or hinder business. This module will educate learners on economic impact, exports and government support.

### Business Law

Explore the statutory responsibilities of managers as learners look into the legalities of business and business executives.

### Managing in Today's World

Business in the modern world. This module focuses on governance and equality as a means to do right in business.

### Performance Management

Understanding how your people and your business can continually improve together, learners will review reward structures, CPD, training and development to ensure high performance in business.

### Marketing and Sales Planning

Learners will analyse how markets, customers, competitors and products can come together in a cohesive plan.

### Quantitative Skills

On successful completion of this module, learners will have knowledge of numeric exercises and will understand their use within the context of the business.



## G. List of written assignment:

Each module of learning material required of an approximately average of 40 guided learning hours of study. On completion of the module, each student will be given an MCQ questionnaire. This is to let the student review themselves on the understanding of the syllabus of the module.

Students need to complete 10 written assignments at level 4 and 8 written assignments at level 5. We recommended a word count between 5,000-8,000 words for each assignment. Credits are awarded upon the successful completion of an assignment, accumulating to the 120 required to pass each level. Student will receive a certificate per level. The two certificates equate to the 240 credit for the whole course.

### The assignment unit titles for the Year 1 (level 4):

1. Managing People in Organisation
2. Managing Culture and the organization
3. Developing Personal skills
4. Effective Communication
5. Managing Ethically
6. Performance Management
7. Strategic HRM
8. High Performance Team
9. Leadership Skills
10. Motivating and Influencing People

### The assignment unit for the Year 2 (Level 5)

1. Managing Communications
2. Business Organisations in a Global Context
3. People Management
4. Finance for Managers
5. Research Project
6. Marketing Principles and Practice
7. Planning a New Business Venture
8. Business Law



#### H. Mode of study

Each student will be given a unique code to access to the learning materials online through a specific learning platform. Student can access to the learning platform at their own pace and in a flexible time and place.

#### I. University Degree Top Up – Final Year

Upon successful completion of the 240 credits, you can choose to top up your undergraduate degree through an accredited UK university in UK campus or via online /distance learning. The fees and cost of finishing the degree on campus will vary depending on which university a student choose.

For university degree top up – Final year, you have options to choose some of the universities below:

**Northampton University**

**University of Derby**

**Edinburgh Napier University**

**Anglia Ruskin University**

**University of Worcester**

**University of Hertfordshire**

**Buckinghamshire New University**

#### J. Career Path

This course provides a vast detail on entrepreneurship and management skills and concepts where it ultimately nurture a graduates from Leadership and Team Working go into human resource, business consultancy and leader profession.

## AXISMATICS Professional Institute

**Axismatics Professional Institute DK118(W)**

📍 Unit G-08, Wisma Zelan,  
No. 1, Jalan Tasik Permaisuri 2,  
Bandar Tun Razak, 56000 Kuala Lumpur.

✉ [info@axismatics.edu.my](mailto:info@axismatics.edu.my)

📘 [www.facebook.com/axismatics](https://www.facebook.com/axismatics)

🌐 [ukdegree.axismatics.edu.my](http://ukdegree.axismatics.edu.my)

☎ 603-91735686 / 91736082

📞 018-3884358