



UK Degree HUMAN RESOURCE MANAGEMENT Year 1 (Level 4) & Year 2 (Level 5)

AXISMATICS
Professional Institute



**Flexible Way of Study
at Your Own Pace**



**Easy Access from
Anywhere and Anytime**



**Complete A Recognized
UK degree from Home**

- A Human Resource Management degree was designed to equip and prepare you into a career of human resource management sector, locally or international in any industry. The program syllabus covered various aspect current issue of human resource and up-to-date management skills.
- This is a 240 credits course designed for students to progress to the final year of studies in an associated Undergraduate degree in Human Resource Management. Student can either choose to complete the final year at a UK university on campus or via distance learning.
- **Year 1** (Level 4 Human Resource Management) which is equivalent to the first year of a University Degree, consist of 120 credits, has 10 modules and associated multiple assessments.
- **Year 2** (Level 5 Extended Diploma in Management) which is equivalent to the second year of a University Degree, consist of 120 credits has 8 modules and associated multiple assessments.
- **Year 3** Complete the final year to get a BA (Hons) degree from study at one of the universities in UK on side or through flexible way of online study.
- UK Degree program can be completed 100% study through online.



A. Intakes of the year

January and September.

B. Fees

Students can choose to make payment by using one of the following methods:

- Credit/Debit Card
- Bank Transfer
- Interest free monthly installment
- For more information, please whatsapp to **018-3884358** or email to **info@axismatics.edu.my**

C. Fees inclusive of:

- All course materials, including online modules and written assignments.
- Access to the learning management system.
- Tutor support for synchronous learning sessions.
- Assignment assessment and feedback.

D. Entry requirement:

Compulsory in one of the following:

- University Foundation Program (Level 3 – 120 credits)
- UEC 5B (including Mathematics) or equivalent
- Pre U / Foundation/ STPM / Matriculation / AUSMAT: Passed with a minimum of CGPA 2.0 or an average of 60% and above
- A Level - Minimum EE, including Mathematics

Optional:

- English language proficiency: TOEFL 530 / IELTS 5.5 / MUET Band 3.0

E. Year 1 (Level 4) module listing:

Culture and The Organisation

Develop an understanding of what is meant by “organisational culture” and its various influences on the operation of the organisation itself.

Developing Interpersonal Skills

Come to understand the interpersonal skills that are required by managers and leaders in different managerial responsibilities.

Managing and Rewarding Performance

Learn what effective performance management means, and how it can be used to improve workplace performance, both in terms of discipline and reward.

Managing Ethically

Develop an understanding of what ethical issues can arise as a part of effective management, how ethical decisions can be made, and what the legal and regulatory context of what workplace ethics looks like.

Managing People in Organisations

Learn about the reasons for, and best methods of, training people in an organisation.

Motivating and Influencing People

Learn the best methods for motivating people, both individually and as part of a team.

Organisation Structures

Develop an understanding of the factors that shape the design of structure within organisations, and how the organisational structure can influence management strategy.

Recruitment and CPD

Develop an understanding of the internal approaches used to determine recruitment needs, and of the different approaches taken by organisations to attract and select potential candidates. Learn about the requirements of contracts of employment, and the importance of personal development.

Strategic Human Resource Development

Learn about the importance of strategic HRM in an organisation. Develop knowledge concerning the analysis of various factors impacting the labour market, the ways in which employment can be terminated, and the different forms of discrimination.

Working in Teams

Develop an understanding of the core principles that underpin an effective team, both in terms of team membership and team leadership.

F. Year 2 (Level 5) module listing:

The Entrepreneurial Manager

What is an entrepreneur? Examine the skills and qualities of entrepreneurship.

Organisation Structures

In this module, learners will look at the numerous models and theories that make up organisational structure.

Practical Accounting Analysis

Learners will complete exercises in accounts throughout this module to understand what they are telling us and the actions that analysis can precipitate.

Business Planning and Goal Setting

This module focuses on the creation of clear goals and clear plans to achieve a clear objective.

Politics and Business

Impact of politics on business and how it may help or hinder business. This module will educate learners on economic impact, exports and government support.

Business Law

Explore the statutory responsibilities of managers as learners look into the legalities of business and business executives.

Managing in Today's World

Business in the modern world. This module focuses on governance and equality as a means to do right in business.

Performance Management

Understanding how your people and your business can continually improve together, learners will review reward structures, CPD, training and development to ensure high performance in business.

Marketing and Sales Planning

Learners will analyse how markets, customers, competitors and products can come together in a cohesive plan.

Quantitative Skills

On successful completion of this module, learners will have knowledge of numeric exercises and will understand their use within the context of the business.



G. List of written assignment:

Each module of learning material required of an approximately average of 40 guided learning hours of study. On completion of the module, each student will be given an MCQ questionnaire. This is to let the student review themselves on the understanding of the syllabus of the module.

Students need to complete 10 written assignments at level 4 and 8 written assignments at level 5. We recommended a word count between 5,000-8,000 words for each assignment. Credits are awarded upon the successful completion of an assignment, accumulating to the 120 required to pass each level. Student will receive a certificate per level. The two certificates equate to the 240 credit for the whole course.

The assignment unit titles for the Year 1 (level 4):

1. Strategic HRM
2. Managing ethically
3. Culture and the organisation
4. Organisational structure
5. Recruitment and CPD
6. Working in team
7. Measuring and rewarding performance
8. Managing people in organisations
9. Interpersonal skills
10. Motivating and influencing people

The assignment unit for the Year 2 (Level 5)

1. Managing communications
2. Business organisations in a global context
3. People management
4. Finance for managers
5. Research project
6. Marketing principles and practice
7. Planning a new business venture
8. Business law



H. Mode of study

Each student will be given a unique code to access to the learning materials online through a specific learning platform. Student can access to the learning platform at their own pace and in a flexible time and place.

I. University Degree Top Up – Final Year

Upon successful completion of the 240 credits, you can choose to top up your undergraduate degree through an accredited UK university in UK campus or via online /distance learning. The fees and cost of finishing the degree on campus will vary depending on which university a student choose.

For university degree top up – Final year, you have options to choose some of the universities below:

Northampton University

University of Derby

Edinburgh Napier University

Anglia Ruskin University

University of Worcester

University of Hertfordshire

Buckinghamshire New University

J. Career Path

This course provides a vast detail on entrepreneurship and management skills and concepts where it ultimately nurture a graduates from Human Resource Management go into human resource, business consultancy and leader profession.

AXISMATICS Professional Institute

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